



MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA
 NAAC Re-Accredited B+Level Govt. aided College
 CPE (Under UGC XII Plan) & NCTE Approved Institutions
 DBT Star College Scheme Award Recipient
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Ref: MGM / UG / Rules / Internal Assessment / 2019

Date: 03.05.2019

NOTICE

Rules & Regulations of Undergraduate Internal Assessment for (B.A. B.Sc. B.Com. Hons. & Gen. Under CBCS)

The students / candidates of UG programmes are advised to follow the instructions as mentioned below.

1. To conduct the examination successfully, all the concerned departments of the college (subject wise) will arrange the rooms along with sufficient invigilators and provide the blank answer booklets with the question papers for the students / candidates as per the examination schedule.
2. The students / candidates will be required to provide their basic information i.e. Name, Class, Semester, Roll- No. Year, Subject, Paper / Half, Date, etc. at the specified space provided in the Answer Booklet.
3. For duration, marks, etc. of the examination, the students / candidates are advised to follow the instructions as mentioned in the question paper. Marks distribution for each paper of Internal Assessment will be arranged in the following way:
 - i) Full marks: 10 (either 2x5 or 5x2 pattern) for CC, GE and DSE papers (answer five question out of 10 options).
 - ii) Full marks: 05 for SEC paper (answer one question out of 3 options).
 The allotted time for each paper of 10 marks is 30 minutes, and each paper for 5 marks is 15 minutes.
4. At the end of each examination, the students / candidates will be required to submit their answer scripts to the invigilators on the date of examination.

*The Regulations of Vidyasagar University:

14.5. Continuous Internal Assessment:

- i. Process and marks distribution are as follows: All the internal continuous assessment will be conducted by the internal teacher of the respective Department. It shall be on the **basis of tutorials, class tests, seminar presentations, or any combination** thereof, evenly distributed over the entire study period. The modalities of such assessment be recorded and documents will be preserved by the respective college and those must be placed before any committee or team constituted by the university for verification.
- ii. Marks obtained in the internal assessment will be clubbed with marks obtained in the End Semester Examination before awarding the grade. If a candidate fails to secure pass grade in a particular course, he/she will have to appear in that course only. The internal assessment marks will be retained for next examinations with valid chances.
- iii. Submission of marks of internal assessment: The marks for class attendance and internal assessment will be clubbed and shall be submitted by the Principals/Teachers-in-Charge/Officer-in-Charge of the colleges to the Controller of Examinations before the commencement of End Semester Examination.



Swapan Kumar Misra 03.05.2019
 Dr. Swapan Kumar Misra
 Principal

Mugberia Gangadhar Mahavidyalaya

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